

**OFFICE OF THE SUPERINTENDING ENGINEER
CRS CIRCLE, E&AM SECTOR, KMDA
UNNAYAN BHAVAN 8TH FLOOR, BLOCK-A
KOLKATA-700 091
e-QUOTATION NOTICE**

Notice Inviting e-Quotation No: 03/KMDA/CIVIL/SE(CRS)/E&AM OF 2017-18

Dated: 01.09.2017

e- Quotation Reference No. - 03/KMDA/CIVIL/ E&AM /SE (CRS) of 2017-18

SUPERINTENDING ENGINEER, CRS CIRCLE, E&AM SECTOR, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-QUOTATION in KMDA Form No 1 from bonafide, reliable and resourceful agency having experience of similar nature of work and successfully & satisfactorily completed the same within last 5(five) years from the date of publication of this NIQ in any Government/Semi Government Undertaking/ Autonomous bodies/Local bodies.

Sl. no	Name of work	Unit	Lump sum Quoted Amount.	Earnest Money Deposit (EMD)	Time of maintenance period
1	Maintenance of sports ground with sweeping, cleaning, watering, trimming, turfing grass including the dressing and ramming the ground at depressed location with arranging good quality of earth if required for the period of 12 (twelve) months at Gitanjali Stadium, Rajdanga, Kasba	01 nos.	To be quoted in INR	Rs 20,000/- Online (Net Banking NEFT/RTGS)	1 (one) year

Last Date & Time for online request for participating in the tender is **13.09.2017 up to 15.00 hours**. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA website. www.kmdaonline.org. However, the detail tendering can be had from <https://www.tenders.gov.in>.



01.09.17
Superintending Engineer,
CRS Circle, E&AM Sector, KMDA.

No.25/1(20)/SE(CRS)/E&AM/KMDA/T-1/89

Dated: 01.09.2017

Copy forwarded for information & necessary action to:

- 1 The Secretary, KMDA
- 2-7 The Chief Engineer, E&AM, R&B, W&S, Housing, Electrical, PM&C Sector, KMDA
- 8 The Director of Finance, KMDA
- ✓ 9 The Dy. Director, P.R.O, KMDA- publication as per KMDA rule and for display this NIQ in KMDA & Govt. of West Bengal Web site
- 10 The Superintending Engineer, Construction Circle, E&AM Sector, KMDA
- 11-17 The Executive Engineer-BPPD-I,II/CRS/ECPD-I,II/CD-II/NSD, E&AM Sector, KMDA
- 18 The A.C.F.A, E&AM Sector, KMDA
- 19 The Head Estimator, CRS Circle, E&AM Sector, KMDA
- 20 NOTICE BOARD


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- 1 Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate
- 2 **Earnest Money deposit (EMD)** is to be remitted by the Tenderer through e-filing as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID in favour of **KMDA**. In this respect the designated Bank details are as follows:

- a) Name of the Bank : ICIC
- b) Branch : Hatibagan.
- c) Account No. : 127301000508.
- d) IFS Code : ICIC0001273.

- 3 Submission of Tender - a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.

4. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-		
a)	Date of uploading of e-N.I.Q. & other Documents (online) (Publishing Date)	Date: 01.09.2017, Time: 17.00hrs.
b)	Documents download start date (Online)	Date: 01.09.2017, Time: 17.00 hrs.
c)	Documents download end date (Online)	Date: 13.09.2017, Time: 15.00 hrs.
d)	Date & Time of pre-bid meeting with	N.A
e)	Online Bid Submission Start Date & Time	Date: 01.09.2017, Time: 17.00 hrs.
f)	Online Bid Submission Last Date & Time	Date: 13.09.2017, Time: 15.00 hrs.
g)	Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)	Date: 15.09.2017, Time: 15.00 hrs.
h)	Date for opening of Financial Proposal (Online)	To be notified later on

Tenders will be opened by the Superintending Engineer, CRS Circle, E&AM SECTOR, KMDA and authorized personnel in presence of tenderer or their authorized representatives who may like to be present

5. Eligibility criteria for the bidders:-

- The bidders should have the credentials of similar nature of works with having experience during the last five years from the date of publication of this NIQ in any Government/Semi-Govt /Undertaking/ Autonomous bodies/Local bodies etc
- Scanned copy of valid up to date Professional Tax receipt Challan, GST as per latest Govt order and PAN card issued by Income Tax Department, Valid Income tax (For last 3yrs). Last 3yrs audited balance sheet, Credentials, Work Order, Payment certificate and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>

5.1 Declaration on Notary

- Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc faced by him under any Govt /Semi-Govt /Autonomous body/Institution through on line at desired location

5.2 Partnership Firm/Consortium should submit necessary deed at desired location through on line

5.3 Particulars regarding Joint Ventures/Consortium

- i. Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.
 - ii. The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with MoA/MoU.
 - iii. In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.
 - iv. The successful Joint Ventures/Consortium will have to submit VAT Registration Pan Card, Trade License immediately after issuance of LOI.
6. a) **Earnest Money:-** The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the quoted value is to be deposited at the time of execution of formal agreement.

7. a) **List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-**

- i. Income Tax e-Return (For last 3yrs)
- ii. Last 3yrs. audited balance sheet.
- iii. Pan Card
- iv. Professional Tax Enrolment certificate with current year challan
- v. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017
- vi. Valid Renewed Trade License
- vii. Technical Credential
- viii. Work Order for similar nature of work executed in support of technical credential
- ix. Payment certificate of the said work

b) **List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)**

- i) The power of Attorney for the firm for signing the tender by a partner
- ii) Partnership Deed

c) **List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.a)**

- i) Copy of MoA/MoU on a stamp paper of Rs 100.00 outlining the joint interest to work on the project and specifying the other terms of agreement

8) **Language of Tender:-** The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

- 9) **Others:-** The Tender Notice along with other documents like Tender Form No -1 KMDA, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum etc whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender
- 10) **Influence:** Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotationer who resorts to this will render his quotation liable to rejection. There shall be no provision of arbitration.
- 11) **Escalation of Cost** There will be no escalation in cost and the contract price mentioned in the contract stands valid till completion.
- 12) **Declaration:-** Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.
15. The Quotationer own responsibility to examine the site of works and its surroundings and obtain all information that may be necessary for quoting the amount.
16. Before issuance of the work order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotationer if found necessary. After verification, if it is found that such documents submitted by the lowest quotationer is either manufacture or false, in that case, L.O.A / work order will not be issued and action will be taken against his as per norms.
17. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one.
18. Consultant shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act, 1970(b) Apprentice Act, 1961 and (c) minimum wages Act, 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
19. GST, Royalty & all other statutory levy/ CESS etc will have to borne by the contractor and will be deducted from his bill as applicable and the bidder is to quote B O Q rate accordingly inclusive of all the taxes, GST, Cess, levy etc.
20. Deduction of Tax shall be made as per provision of the CGST/SGST/IGST as per latest Govt order with up to date amendments.
21. Release of Security Money Security Money will be released, after completion of 3 (Three) months from the date of successful completion of the job.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visits <https://wbttenders.gov.in> & www.kmdaonline.org


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Superintending Engineer,

CRS Circle, E&AM Sector, KMDA

INSTRUCTION TO BIDDERS

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e- tendering.

1. **Registration of Contractor:-** Any contractor willing to take part in the process of e - Tendering will have to be enrolled & registered with the Government e - Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e - Tendering site as given on the web portal.
2. **Digital Signature Certificate (DSC) :-** Each contractor is required to obtain a class - II or class - III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the national Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e - Token.
3. **Collection of Tender documents:-** The contractor can search & download NIQ & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
4. **Submission of Tenders :-**
 - a) **General process of submission:-** Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
 - b) **Technical Bid:-** Technical Bid contain scanned copies of the followings further in two cover (folder).

A-1. Statutory Cover Containing:-

- i) The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender.
- ii) NIQ.
- iii) Declaration as per prescribed format.

N.B: Bidder must download KMDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIQ and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.

A-2. Non Statutory/Technical documents Cover containing.

- i) Income Tax e-Return (For last 3yrs)
- ii) Audited Balance Sheet (For last 3yrs)
- iii) Pan Card.
- iv) Professional Tax Enrolment certificate with current year challan.
- v) Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017.
- vi) Valid Renewed Trade License.
- vii) Technical Credential.
- viii) Work Order for the work in technical credential.
- ix) Payment certificate of the said work.

Note: Failure of submission of any of the above mentioned documents (as stated in A-1 & A-2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

5. THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE