



OFFICE OF THE EXECUTIVE ENGINEER  
BPPD - I, AD SECTOR, KMDA  
2<sup>ND</sup> FLOOR, KIT MARKET COMPLEX  
JADAVPUR, KOLKATA - 700032.

**Kolkata  
Metropolitan  
Development  
Authority**

Memo no.: 19/EE/BPPD-I/AD/KMDA/W-17(Pt-V)

Date : 11/05/2017

NIQ NO.: 03/Q/EE/BPPD-I/AD/KMDA of 2017-18

Scaled Quotations are hereby invited by the Executive Engineer, BPPD-I, AD sector, KMDA at KIT Market complex building (2<sup>nd</sup> floor), Jadavpur, Kolkata-32 from bonafide reliable and resourceful Contractors for the following work.

Sl. No.	Name of the work	Earnest Money (Rs)	Cost of Quotation paper (Rs)	RATE (Rs)
1	Sweeping, cleaning within the premises of Satyajit Ray Park such as paved, unpaved, lawn, all inside & outside of the earmarked rooms before and after of each occasions, and trimming of hedges, plants etc. at Satyajit Ray Park, Patuli for the period of four months.	2% of the quoted amount in the shape of Bank Draft/ Pay Order of any scheduled Bank drawn in favour of "A.D.Sector, KMDA"	850.00 (Non-refundable) in the shape of Bank Draft/ Pay Order of any scheduled Bank drawn in favour of "A.D.Sector, KMDA"	To be quoted

Detailed NIQ Proceedings are as follows:

1)

- i) Last date of receiving application : 19.05.2017 up to 1.00 pm
- ii) Permission to purchase : 19.05.2017 up to 3.00 pm
- iii) Sale of quotation document : 19.05.2017 up to 4.00 pm
- iv) Date and time for submission of quotation : 25.05.2017 up to 2.00 pm
- v) Date & Time for Opening quotation : 25.05.2017 at 3.00 pm

A) Quotation documents will be sold only to the permitted tenderers from the Office of the Executive Engineer, BPPD-I, A.D.Sector, KMDA, KIT Market Building Complex, (2<sup>nd</sup> Floor), Jadavpur, Kolkata-700 032.

B) Sealed Quotation will be received in the Tender Boxes on or before the Schedule date and time as mentioned above to the office of the Executive Engineer, BPPD-I, A.D.Sector, K.M.D.A., K.I.T. Market Complex, (2<sup>nd</sup> floor), Jadavpur, Kolkata- 700 032.

Quotation documents will also be receivable by the register post within the specified time and date. However, no claim towards postal delay in either way would be entertained under any circumstances.

2) Detailed documents are to be submitted with the application:-

- a) Latest Income Tax return, PAN CARD.
- b) Professional Tax Clearance Certificate
- c) Renewed Trade License.
- d) VAT Registration certificate
- e) Written declaration in the form of AFFIDAVIT before Notary (Original) as to correctness to all documents submitted by the quotationers and a declaration of penalty/department etc faced by him under ant Govt./Autonomous Body, Institution etc.

All other above documents should bear "Submitted by me" with Signature and Office Seal of quotationer.

The Original documents as stated above must also be produced for verification when called for by the KMDA Officials.

The successful quotationer will have to execute 6 sets of Formal Agreement which include one original Agreement as per norms of the KMDA.

- 3) Earnest money will be deposited in the time of submission of quotation.
- 4) Earnest money will be returned to the unsuccessful quotationers.
- 5) Quotationers are requested to quote their rate in number as well as words as per above prescribed format in company letter head.
- 6) The quotation should be submitted in the prescribed form in English. All literatures and correspondence in connection with the quotations shall be in English.
- 7) The Quotation Inviting Authority reserves the right to accept or reject any quotation without assigning any reason whatsoever.
- 8) Further details may be available in the office of the undersigned or to visit our Web site [www.kmdaonline.org](http://www.kmdaonline.org).

Executive Engineer,  
BPPD-I/AD Sector/KMDA

Memo No.: 19/1(15)/EE/BPPD-II /AD/ KMDA/ W-17(Pt-V)

Dated – 11/05/2017

Copy forwarded for information and wide circulation to:-

1. The Chief Engineer-I-C, AD Sector, KMDA.
2. The Superintending Engineer, CRS Circle, AD Sector, KMDA.
3. The Dy. Secretary, P.R.Cell / KMDA/DD-I/ Prashasan Bhavan, Salt Lake, Kol-700 064 –Enclosed 4(four) copies of this NIQ for circulation as per prevailing norms of KMDA.
4. The A.C.F.A, A. D. Sector, KMDA
- 5-10. The Executive Engineer, BPPD-II, ECPD-I/II, CD-II, CRS, NSD, AD Sector, KMDA
11. The R.A.O, KMDA.
12. The Estimator, BPPD-I, A. D. Sector, KMDA.
13. Divisional Accountant, BPPD-I, AD Sector, KMDA.
14. NOTICE BOARD, BPPD-I, A. D. Sector, KMDA
15. Office Copy

Executive Engineer,  
BPPD-I/AD Sector/KMDA