

Office of the Superintending Engineer,  
North Circle, SD&SWM Sector, KMDA Block- 'A',  
5th Floor, Unnayan Bhavan, Salt Lake City, Kolkata-700091

Detailed e-TENDERING NIT NO : 02/SE(N)/SD and SWM/KMDA of 2017-2018 Dated 11/04/2017

Memo No. **04/SE(N)/SD&SWM/KMDA/G-27**

**Dated: 11/04/2017**

1. **Invitation:-** Superintending Engineer, North Circle, SD & SWM Sector, KMDA invites online turnkey tender from reliable, resourceful, bonafide and experienced Firms/Individual contractors/Joint Ventures/ Consortium having experience, credential and financial capacity for execution of similar nature of S.W.M. Works (Septage/S.L.F/ Composting Plant/sewerage treatment etc.) in Government/Govt. Undertaking /Autonomous Bodies /Statutory Bodies and Local Bodies having executed work value not less than 50% of the estimated amount in a single contract during last 5 (five) years from the date of issue of this NIT are eligible to apply for the work as stated below:

**Table - 1**

SI No	Name of the work	Estimated Amount(Rs)	EMD (Rs.)	Time of completion
1.	Design, Drawing, commissioning of Integrated Septage Treatment Plant for South Dum Dum Municipality Under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) within Pramod Nagar Colony South Dum Dum Municipal area including all civil, electrical and mechanical works, allied works completed on turnkey basis.	800.0 Lakhs	1,60,00,00.00	15 Months

2. Intending bidder may down load the tender documents from <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC) and scan copy of Earnest Money deposit in the form of DD/Pay Order issued from any schedule Bank of India in favour of SD & SWM SECTOR, KMDA payable at Kolkata. Last date & time for online submission of the tender is 17.04.2017 up to 16:30 hours.  
Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site:[www.kmdaonline.org](http://www.kmdaonline.org)
3. The original documents of EMD (Earnest Money Deposit) should be furnished before the Tender Inviting Authority, when asked to do so during evaluation of tenders and the L1 bidder shall submit the hard copy of the original EMD and also have to furnish all relevant documents in original to the Tender Inviting Authority before insurance of LOI.
4. Submission of Tender:- a) Pre -qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be recorded as per service clock. b)The financial Bid of the prospective tenderers will be opened only if the tenderers qualifies in the Technical Bid .The decision of the Tender Inviting Authority will be final and binding to all challenge against such decision will not be entertained.

5. Time Schedule and Important information for Downloading, Uploading and Opening of Tender Documents:-		
SL.N	Item	Details
5.1	Name of the Work	: Mentioned at Table No - 1, Column-2
5.2	Name & Address of the tender Inviting authority	: Superintending Engineer, North Circle, SD&SWM Sector, KMDA.
5.3	Name & Address of the tender Accepting authority	: Same as above
5.4	Firm (s) / Contractor(s) eligible to submit tender	: Shall satisfy the stipulations stated in this NIT and also in clause -2 of this NIT
5.5	Earnest Money Deposit	: Mentioned at Table No-1, Column-4
5.6	Time of Completion	: Mentioned at Table No-1, Column-5
5.7	Date, time and place of Pre-bid meeting	20.04.2017 at 12:30 hours at the office of Superintending Engineer, North Circle, SD & SWM Sector, KMDA
5.8	Submission of hard copy Bid documents:	The original bid documents including KMDA Form No: 1 shall be submitted duly signed and sealed on all pages after selection of the contractor before issuance of LOI
5.9	Price per copy of the complete set of tender documents for formal agreement (including printed tender form) to be submitted by the vendor awarded the work.	: Rs. 10,100/- for each set.
5.10	Date of uploading (Publishing) of N.I.T Documents (Online)	: 13/04/2017 at 15.10 Hrs
5.11	Documents download start date(Online)	: 13/04/2017 at 15.15 Hrs
5.12	Documents download end date(Online)	: 06/05/2017 at 18:50 Hrs
5.13	Start date & time for submission of tender through on line	: 13/04/2017 at 15.15 Hrs
5.14	Last date & time limit for submission of tender through on line	: 06/05/2017 at 18:50 Hrs
5.15	Scheduled date & time for opening the Part-I tender document	: 08/05/2017 after 12:30 hours
5.16	Scheduled date & time for opening Part-II tender document	: To be intimated later on
5.17	Name & Address of the office of Executive Engineer	: Executive Engineer, Central Division, SD & SWM Sector, KMDA

**Tenders will be opened by Superintending Engineer, North Circle, SD & SWM Sector, KMDA** or his authorized representative in presence of Tenderers or the authorized representatives who may be liked to be present.

## 6. Eligible criteria for the bidders:

- a) The bidders should have the credential in executing construction of similar nature of S.W.M. Works (SEPTAGE/S.L.F/COMPOSTING PLANT) in Government /Govt. under taking/ Autonomous Bodies /Statutory bodies and local bodies .
- b) Scanned copy of PAN card, Latest/Current P. Tax, Valid Income Tax Certificate (For last 3years), Last 3years balance sheet, Vat clearance certificate, Technical Credential, Work order, Payment Certificate, Bank Solvency Certificate and other supporting documents, Registration Certificate and/or Trade license of the company must be submitted  
duly digitally signed at desired location in the website <https://wbtenders.gov.in>
- c) Scanned Copy of One affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt. /Semi- Govt./Autonomous body/Institution online at desired location.
- d) Partnership Firm/Consortium should submit necessary deed at desired location online.
- e) Particulars regarding Joint Ventures/Consortium
  - i) One of the partners of any Joint Ventures / Consortium has to be designated as Lead Partner and the same will be mentioned in MoA/MoU.
  - ii) Bid from Joint Ventures / Consortium shall be accompanied by a copy of MoA/MoU on a stamp paper of Rs.100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.
  - iii) The lead partner must hold 51% equity capital of the company to be formed between them during the tenure of contract implementation.
  - iv) The successful Joint ventures/ Consortium will have to form a special purpose vehicle (S.P.V) and register the same under the Indian Company's act.
  - v) The lead partner must have credential and satisfactory completion of same nature of works of completion cost not less than 50%value of qualifying amount i.e. 50% of the value of work under present tender in a single contract under any Govt./ Semi - Govt. organization / Autonomous body as principal employer within last 5(five) Years.
  - vi) Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./semi-Govt. organization /Autonomous body as principal employer within last 5 (FIVE)years. However the lead partner along with other partner/partners should jointly meet at least 100% of the qualifying criteria.
  - vii) The lead partner shall have to apply for tender on behalf of Joint Ventures /consortium along with MoA/ MoU. viii) In case of any litigation or in the event of any default arises during the execution /contract period of the agreement, the lead partner will remain fully responsible.
  - ix) The successful Joint Ventures/ consortium will have to submit Pan card, Trade License immediately after issuance of LOI.
- f) **Earnest Money:** The tenderer shall have to upload scanned copy of requisite earnest money along with the tender documents in prescribed manner failing which the tender shall be rejected. The balance earnest money if any 2 (two) percent of the tender value is to be deposited at the time of execution of formal agreement.

7. a) List of common documents shall have to be uploaded by each tenderer at the time of Tender through online:

- I. Income Tax return (For last 3 years)
- II. Last 3 years audited balance sheet
- III. Pan Card
- IV. Latest/Current Professional Tax clearance certificate.
- V. Trade License
- VI. VAT Registration certificate
- VII. VAT clearance certificate
- VIII. Technical Credential
- IX. Work order for the work in technical credential
- X. Payment Certificate of the said work
- XI. Bank Solvency Certificate in current Financial Year
- XII. List of Technical personnel

b) List of documents shall have to upload by the Partnership Firm in addition to Sl No. 7a.

- I. The Power of Attorney for the firm for signing the tender by a partner.
- II. Partnership Deed.

8. Language of Tender :- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

9. Others :- The Tender Notice along with other documents like Tender Form-1, Terms and condition, BOQ and corrigendum etc. whatever documents uploaded by the Department concern shall be part and parcel of the Tender.

10. Credential :- Credential Certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organizations to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover and the hard copy should preferably be submitted along with the non-statutory documents.

The bidder should not have record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility. A declaration in this respect through affidavit has to be furnished by the prospective bidders as per Format IV without which the Technical Bid shall be treated as non-responsive. The scanned copy of the affidavit should be uploaded with the non-statutory cover and the hard copy should preferably be submitted along with the non-statutory documents.

11. The Tender Inviting Authority reserves to right to accept or reject any or all the tenders without assigning any reason what so ever.

## 12. INSTRUCTION TO THE BIDDERS.

### i) General guidance for e tendering.

Instructions / Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-tendering.

### ii) Registration of Contractors.

Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Govt. e-Procurement system, through login onto <https://wbtenders.gov.in> the Contractor is to click on the link (Online Bidder Enrollment) for e-tendering site.

### iii) Digital Signature Certificate (DSC)

Each contractor is required to obtain Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the Controller of Certifying Authority, Govt. of India. (<http://cca.gov.in>) on payment of requisite amount. The Contractor can search the tender and download NIT and other tender documents electronically from computer once he/she logs onto the website <https://wbtenders.gov.in>. This is the only mode of collection of the tender documents. A prospective Bidder shall be allowed to participate in the job either in the capacity of the individual or as a partner of a firm. If found to have applied several in single job all his applications will be rejected for that job. The Contractor can search & download Nit & Tender documents electronically from computer once he /she logs to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of the Tender Documents.

### iv) Submission of Tenders:

#### a) General Process submission

Tenders are to be submitted through online to the website stated in Cl 1 two folder at a time for each work, one is technical Bid and another financial bid before the prescribed date and time using the Digital Signature Certificate.

Technical Bid: Technical bid contain scanned copies of the following further in two folder.

#### a.1) Statutory cover containing:

- i) NIT with all addendum & corrigendum (download & upload the same digitally signed.)
- ii) Demand Draft/Pay order towards EMD as prescribed in NIT

#### a.2) Non- Statutory cover containing:

- I. Income Tax return (For last 3 years)
- II. Last 3 years audited balance sheet
- III. Pan Card
- IV. Latest/Current Professional Tax clearance certificate.
- V. Trade License
- VI. VAT Registration certificate
- VII. VAT clearance certificate
- VIII. Technical Credential
- IX. Work order for the work in technical credential
- X. Payment Certificate of the said work
- XI. Bank Solvency Certificate in current Financial Year
- XII. List of Technical personnel

NOTE : Failure of submission of any of the above mentioned documents (as stated a.1 &a.2) will render the tender liable to summarily rejected for both statutory and non-statutory cover.

THE ABOVE STATED NON\_STATUTORY / TECHNICAL DOCUMENTS SHOULD ARRANGED IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Documents list and then click the tab :submit non statutory documents" is send the sealed documents to non statutory folder. Next click the tab" click to Encrypt and upload" and than "Technical" folder to upload the technical documents.

Sl. No.	Category Name	Sub category description	Details
A	Certificate	Certificate	<ul style="list-style-type: none"> <li>➤ Income Tax return (For last 3 years)</li> <li>➤ Last 3 years balance sheet</li> <li>➤ Pan Card</li> <li>➤ P. Tax clearance certificate</li> <li>➤ Vat Registration certificate</li> <li>➤ Vat clearance certificate</li> </ul>
B	Company details	Company details - 1	<ul style="list-style-type: none"> <li>➤ Trade License</li> <li>➤ Partnership Deed</li> <li>➤ Power of Attorney,</li> <li>➤ MoA/MoU etc. as applicable.</li> </ul>
C	Credentials	Credentials -1	<ul style="list-style-type: none"> <li>➤ Technical Credential,</li> <li>➤ Work order,</li> <li>➤ Payment Certificate,</li> <li>➤ Bank Solvency,</li> <li>➤ Technical personnel etc.</li> </ul>

#### v) Financial Bid

a) The financial Bid should contain the following documents in one folder i.e. Bill of Quantities (BOQ). The Contractor have to quote rate through online in space marked for quoting rate in the BOQ.

b) Only Downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

#### vi) Opening & Evaluation of Tender

a) Technical Bid will be opened by the Superintending Engineer, North Circle, SD & SWM SECTOR, KMDA Intending tenderer may remain present if they so desire. Statutory Cover would be opened first & if found in order and correct. Non Statutory Cover will be opened. if there is any deficiency in the Statutory& Non Statutory documents the tender will be summarily rejected.

b) Decrypted (transformed in to a readable formats) documents of the non-statutory folder will be downloaded & handed over to the evaluation committee.

c) List of technically qualified tenderers would be uploaded.

NB: While evaluation, the Committee may summon of the tenders & seek clarification /information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

vii) Opening and evaluation of Financial bid:

Financial bid of Tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

viii) Penalty for suppression/distortion of facts:

Submission of false document by tenderer is strictly prohibited. If any tender fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is the hard copies from the uploaded soft copies of if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of SD & SWM Sector, KMDA as per approval of the Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably to be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

The Tender Inviting Authority reserves to right to accept or reject any or all the tenders without assigning any reason what so ever.

*Ray 11.4.17*

Superintending Engineer,  
North Circle, SD&SWM Sector, KMDA

Memo No. **04/.....(23)/SE(N)/SD&SWM/KMDA/G-27**

**Dated: 11/04/2017**

Copy forwarded for information & necessary action to:

1. The Mission Director, SUDA, State Mission Director, MNB (U)
2. The Chairman, South Dum Dum Municipality
3. The Chief Engineer, Water and Sanitation sector (Sanitation & SWM), KMDA
- 4-8. The Chief Engineer, Water and Sanitation sector/Roads and Bridges sector /Estate and Asset Management sector /Housing sector / PMC sector, KMDA.
9. The Dy. Director, Public Relation Cell, KMDA along with four copies of this NIT for publication in three leading dailies of which one must be in English and for display this NIT in website of KMDA and Govt. of West Bengal as per CEO's order No. 192(2)(18)N-316/KMDA/FA000/05 Dated 10.01.2008..
10. The Additional Chief Engineer, Water and Sanitation sector (Sanitation & SWM), KMDA
11. The Director of Finance, KMDA.
- 12-13. The Superintending Engineer, Planning /South, SD&SWM Sector, KMDA.
- 14-19. The Executive Engineer Central/WBD/Planning/Howrah/South/EBD division, SD&SWM Sector, KMDA.
20. The A.C.F.A. Water and Sanitation sector (Sanitation & SWM), KMDA.
21. The P.S. to Chief Executive Officer, KMDA
22. The Estimator, North Circle, SD&SWM, KMDA
23. Office Copy

*approval  
swda.dgs  
13/4/17*

*Ray 11.4.17*

Superintending Engineer,  
North Circle, SD&SWM Sector, KMDA