

**OFFICE OF THE EXECUTIVE ENGINEER
CRS DIVISION, E & AM SECTOR, KMDA. 'G'-BLOCK, GROUND FLOOR,
UNNAYAN BHAVAN SALT LAKE CITY, KOLKATA-700091.**

e -TENDER NOTICE

Notice Inviting e-Tender No: KMDA/CIVIL/04/EE(CRS)/E&AM/KMDA OF 2017-18

Dated : 05.12.2017

Tender Reference No. - KMDA/CIVIL/04/EE(CRS)/E&AM/KMDA OF 2017-18

Tender ID : - 2017_KMDA_141193-1

EXECUTIVE ENGINEER, CRS DIVISION for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites **ON LINE e-TENDER** in KMDA Form No: 1 from reliable, resourceful, bonafide, eligible firms/companies/individual/Joint Venture agencies who have successfully & satisfactorily completed the similar nature of works of value not less than 50% of the value of amount put to tender in a single contract within last 5(five) years from the date of NIT in any Government/Semi Government /Undertaking/Autonomous bodies/Local bodies. .

Sl. no.	Name of work	Estimated Cost (Rs)	Earnest Money (Rs)	Cost of Tender Documents (Rs)	Time of Completion
1.	CONSTRUCTION OF UGR FOR 90 NO DWELLING UNITS OF NEWLY CONSTRUCTED 5 STORIED R.C.C. FRAMED STRUCTURE BUIDING AT KMDA ABASAN,19A CHETLA HUT ROAD,KOLKATA 700027. Project Code- 08/AD/KMA/6/1	1697261/-	33945/- (amount to be paid online)	To be paid by the lowest tenderer	45 (Forty Five) Days

- Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
- Submission of Tender:- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the participant Tenderers will be opened only if the Tenderer qualifies in the Technical Bid evaluation.

3. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-		
a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	Date: 05.12.2017 , Time: 17.00 hrs
b)	Documents download start date (Online)	Date: 05.12.2017 , Time: 17.00 hrs
c)	Documents download end date (Online)	Date: 26.12.2017, Time: 13.00 hrs.
d)	Online Bid Submission Start Date & Time	Date:05.12.2017 , Time: 17.30 hrs
e)	Online Bid Submission Last Date & Time	Date: 26.12.2017, Time: 14.00 hrs.
f)	Submission of hard copy of online submitted documents in the office of the undersigned.	On or before 28.12.2017 upto 12.00 hrs.
g)	Time and Date of Opening of Qutation (Bid will be opened by the Authorized Officers)	Date 28.12.2017, Time: 14.00 hrs.

Tenders will be opened by the Executive Engineer, CRS Division, E&AM SECTOR, KMDA or his authorized representative in presence of Tenderer or their authorized representatives who may like to be present.

- 4. Eligibility criteria for the bidders :-**
- a) The bidders should have the credentials of similar nature of works with the value not less than 50% of the estimated amount in a single contract.
 - b) Scanned copy of PAN card, P. Tax, Valid Income tax(For last 3yrs), GST registration certificate, Credentials, Work Order, Payment certificate, other supporting documents, Company Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.
 - c) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.
 - d) Partnership Firm should submit necessary partnership deed at desired location through on line.

5.Earnest Money:- The original document of EMD (Earnest Money Deposit) should be furnished before the Tender Inviting Authority, when asked to do so during evaluation of the Tenders.

The Tenderer shall have to upload scanned copy of requisite documents of earnest money deposit along with the Tender document in prescribed manner failing which the Tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the required Tender value is to be deposited at the time of execution of formal agreement.

- 6. a) List of common documents shall have to be uploaded by each Tenderer at the time of submission of Tender through online:-**
- i. Income Tax e-Return (For last 3yrs)
 - ii. Pan Card.
 - iii. Trade Licence
 - iv. Professional Tax Enrolment certificate with current year challan.
 - v. GST registration certificate.
 - vi. Valid Renewed Trade License.
 - vii. Work Order along with payment certificate & completion certificate.
- b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)**
- i) The power of Attorney for the firm for signing the Tender by a partner.
 - ii) Partnership Deed.
- c) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)**
- i) Valid N.O.C. from concern ARCS.

7. Language of Tender:- The Tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the Tenders shall be in English.

8. Others :- The Tender Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

9. Declaration:- Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

The Tender inviting authority reserves the right to accept or reject any or all the Tenders without assigning any reason what so ever.

For detailed information please visit <https://wbQuotations.gov.in> & www.kmdaonline.org.

AWJ
05/12/17
Executive Engineer
CRS Division
E&AM. Sector, KMDA

Memo No. 97/EE(CRS)/E&AM/KMDA/W-7/95(Part-IV)/17-18

Dated : 05.12.2017

Enclosed 5(five) copies of this NIT are forwarded to the DEPUTY DIRECTOR (PR), P.R. Department, KMDA. He is requested to kindly circulate this NIT as per prevailing norms of KMDA.

AWJ
05/12/17
EXECUTIVE ENGINEER
CRS DIVISION, E&AM SECTOR, KMDA

No. 97 /1(14)/EE/CRS/E&AM/KMDA/W-7/95(Part-IV)/17-18

Dated: 05.12.2017

Copy forwarded for information & necessary action to:-

- 1) The Chief Engineer, E&AM Sector, KMDA
- 2-4) The Chief Engineer, Housing/R&B/W.S Sector, KMDA.
- 5) The Superintending Engineer, CRS Circle, E&AM Sector, KMDA
- 6) The A.C.F.A. E&AM Sector, KMDA
- 7- 12) The Executive Engineer, ECPD -I / II / SFD / CD -II/ BPPD - I / II of E&AM Sector, KMDA.
- 13) The Head Estimator, CRS Division, E&AM Sector, KMDA.
- 14) Notice board.

Executive Engineer
CRS Division
E&AM. Sector, KMDA

INSTRUCTION TO BIDDERS

Instruction / Guidelines for Tenders for electronic submission of Tenders online have been annexed for assisting the contractors to participate in e- Tendering.

1. **Registration of Contractor :-** Any contractor willing to take part in the process of e – Tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e – Tendering site as given on the web portal.
2. **Digital Signature Certificate (DSC) :-** Each contractor is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of Tenders from the approved service provider of the national Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e – Token.
3. **Collection of Tender documents :-** The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
4. **Submission of Tenders :-**
 - a) **General process of submission:-** Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
 - b) **Technical Bid:-** Technical Bid contain scanned copies of the followings further in two cover (folder).

A-1. Statutory Cover Containing.

- i) Earnest money (EMD) as prescribed in the NIT.
- ii) NIT.
- iii) Duly fill-up Declaration as per prescribed format with manual Sign & Stamp.

N.B: Bidder must download KMDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.

A-2. Non Statutory/Technical documents Cover containing.

- i. Income Tax e-Return (For last 3yrs)
- ii. Pan Card.
- iii. Trade Licence
- iv. Professional Tax Enrolment certificate with current year challan.
- v. GST registration certificate.
- vi. Valid Renewed Trade License.
- vii. Work Order along with payment certificate & completion certificate.

Note: Failure of submission of any of the above mentioned documents (as stated in A-1 & A-2) will render the Tender liable to summarily rejected for both statutory & non statutory cover.

5. **THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.**

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No	Category Name	Sub-Category Description	Details
A.	Certificates	Certificates	i) Pan Card .ii) Professional Tax clearance certificate. iii) GST certificate. Iv) Acknowledgement of IT return (For last 3 hrs.)
B.	Company Details	Company Details-1	i) Valid Trade License ii) Partnership Deed, iii) Society Registration, Power of Attorney, etc. as applicable.
C.	Credential	Credential-1	i) 50%Credential within 5 years, Work Order, Payment certificate, completion certificate.

Financial Bid:-

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through on line in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally Signed by the contractor.
- iii) **The quoted rate should be excluding GST, GST will be paid separately if applicable and admissible.**

6. Opening & Evaluation of Tender:-

Opening of Technical Bid:

- i) Technical bid will be opened by the Executive Engineer, CRS Division, E&AM SECTOR, KMDA Intending Tenderer may remain present if they so desire. Statutory Cover(folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the Tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non- statutory cover will be downloaded for evaluation.
- iii) List of technically qualified Tenderers would be uploaded.

During evaluation, the Tender Inviting Authority may summon of the Tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.


Opening and evaluation of Financial Bid:

- i) Financial bid of Tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

7. Penalty for suppression / distortion of facts:

Submission of false document by Tenderer is punishable as per prevailing laws.

8. Tender inviting authority reserves the right for rejection & cancellation of the NIT at any time without showing any reason.


 Executive Engineer
 CRS Division, E&AM Sector, KMDA