

# KOLKATA IMPROVEMENT TRUST

## Detailed e-Tender Notice No. WBKIT – 148 / 2016-2017

e-Tenders, in Prescribed Form in two parts viz., Technical and Financial Bids, are invited by the Chief Engineer, KIT from *bonafide*, reliable and resourceful Contractors having Credentials as detailed below for the following work :

| Sl. No. | Name of work   | Estimated Amount | Earnest Money | Cost of Tender Documents | Time of completion |
|---------|--|------------------|---------------|--------------------------|--------------------|
| 1.      | Providing Security Guards and Sweepers at Vivekananda Park, Nazrul Mancha, Ahindra Mancha and other locations of Rabindra Sarobar. | Rs.19,12,339/-   | Rs.38,250/-   | Rs.1,000/-               | 12 months          |

- Last date & time for request of Tender through online : 16.03.2017 up to 18.00 hours
- Last date & time for online submission of Tender : 16.03.2017 up to 18-00 hours  
( Both Technical Bid and Financial Bid )
- Last date & time for submission of hard copy of Tender : 17.03.2017 up to 12-00 hours  
(Both Technical Bid and Financial Bid).
- Date & time for opening of Technical Bid : 17.03.2017 at 12-15 hours
- Date & time for opening of Financial Bid : 17.03.2017 at 12-30 hours
- **CREDENTIAL :**
  - i) Intending Tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.  
or
  - ii) Intending Tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the Estimated Amount put to Tender during 5(five) years prior to the date of issue of the Tender Notice.  
or
  - iii) Intending Tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 75% or more and the value of which is not less than the desired value at (i) above.

In case of running works, only those Tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the Tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the Tenderer.

- **Other Terms & Conditions of the Credentials :**

- i) Payment Certificate will not be treated as Credential.
- ii) Credential Certificate issued by the Executive Engineer or equivalent or Competent Authority of a State/ Central Govt., State/ Central Govt. Undertaking, Statutory/ Autonomous Bodies

constituted under the Central / State Statute, on the executed value of completed/ running work will be taken as Credential.

- Sealed Tender in Hard Copy for both Technical Bid and Financial Bid , duly signed by the Tenderer on all the pages, is to be submitted in two separate sealed covers with superscriptions of brief content. Both of these covers are to be sealed in another big cover and to be dropped in the Tender Drop Box on all working days upto the last date of Tender dropping till 12-00 hours. Initially only Technical Bid of all the Tenderers will be opened and evaluated. The Financial Bid of only those Tenderers who successfully qualify in the Technical Bid will be opened. Earnest Money and Tender Document Cost in the form of separate **CTS Bank Draft/Pay Order/ Banker's Cheque**, drawn on any **Nationalised Bank** in favour of KOLKATA IMPROVEMENT TRUST and payable at Kolkata, are to be attached with the Technical Bid.
- All **CTS Bank Drafts / Pay Orders/ Banker's Cheque** to be submitted by the Tenderer towards Tender Document Cost and Earnest Money should be purchased from any **Nationalised Bank** on or after the date of publication of Advertisement in Newspaper and should be valid for 3(Three) months.
- Along with the Hard Copy of Technical Bid, applicant must submit photocopies of Credential Certificates of successful completion of similar nature of works together with their valid Trade License, P.T.C.C., I.T. Return for last 3 (three) years, last 3 (three) years audited reports with Balance Sheets, Bank Statements for last 3(three) years, VAT with their respective Registration No & copy of return of VAT for the preceding year, 'PAN' along with Income Tax Ward / Circle / Range where the Income Tax Assessment is done. The photocopies of Credential Certificates will be verified with the original credential certificates at the time of opening Technical Bid. The Tenderer should also give a written declaration in the form of an 'Affidavit' sworn before Notary regarding correctness of the copies of the documents submitted and a declaration of penalty, debarment etc. faced by him under any Government / Semi-Government / Autonomous Body / Institution etc. I.T. / VAT etc. will be deducted as per Rule from the Bills of the Contractor.
- Tenderers must submit the following information along with **Technical Bid** of the Tender Documents, otherwise the said Tender will be liable for rejection :-
  - 1) Name of the Company/Firm
  - 2) Nature of the Firm (Sole / Registered Partnership Firm / Registered Company / Public Sector Company) etc.
  - 3) Details of Partners in case of a Partnership Firm and Board of Directors in case of a Company.
  - 4) Address of Registered Office.
  - 5) List of similar works executed during the last five years supported with full credentials (Name of the Project/Contract, Scope, Value of work, Scheduled and Actual dates of completions with certificates from Clients.)
  - 6) Last 3 years' audited balance sheets and annual turnover etc.
  - 7) Bank Statements for last 3 (three) years issued by the Bankers of the Firm / Company.
  - 8) Financial Capacity and credit facilities available to the Firm / Company as certified by the Bankers.
  - 9) Organizational Structure, manpower, resources, technical staff with their expertise

and experience.

10) List of Construction Equipments owned.

- The initial Security Money shall be 2% of the amount of Contract. The Earnest Money of Rs.38250/- being submitted by the successful Tenderer shall be converted into initial Security Deposit. The balance of the initial Security Deposit, if any, is to be submitted by the contractor before execution of Contract Agreement. Total amount of Security Deposit will be 10 (ten) per cent (2% of the amount of Contract as initial Security Deposit + 8% of the amount of Contract as Retention Money) of the amount of Contract without any upper ceiling.
- Labour Welfare Cess will be deducted as per Rules of Building and other Construction Works Welfare Cess Act, 1996 (Act 28 of 1996).
- The successful Tenderer is required to produce Licence under the Contract Labour (Regulation and Abolition) Act, 1970 after issue of Work Order but before starting the work.
- The Contractor is required to provide for adequate safety and welfare measures as per the provisions laid down under Building and other Constructions Workers (Regulation of Employment and Conditions of Service) Act, 1996 and the West Bengal Building and other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
- The Contractor is required to abide by the Employees Provident Fund and Miscellaneous Funds Act, 1952 and Employees State Insurance Act, 1948 wherever such Acts become applicable.
- The Contractor is required to pay the **Minimum Wages** to the workers according to the rates notified and / or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments within the time schedule as specified under the Act. Bonus is to be paid wherever applicable.
- The photocopies of the documents must be signed by the Contractor or his authorized representative(s) on the body of each page of such documents in the following manner failing which application may not be considered.

Submitted by me,

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(Signature and seal of the Contractor or his authorized representative(s) with the seal of the Firm / Company or Individual)

To download Tender Document visit the website <https://wbtenders.gov.in> and for Details of Tender visit the websites <http://www.kit.gov.in> or [www.kmdaonline.org](http://www.kmdaonline.org) or [www.kmcgov.in](http://www.kmcgov.in)

K.I.T. reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.

**P-16, India Exchange Place Extension,  
Kolkata – 700 073**

**CHIEF ENGINEER**