

# Kolkata Metropolitan Water and Sanitation Authority

Office of the Superintending Engineer (GAP)  
34A&B Sashibhusan Dey Street, Kolkata – 700 012  
(Phone: 2225 6496)

## DETAILED NOTICE INVITING TENDER

No.SE(GAP)/3T-1/10/77

Date. 07.03.2017

Sealed Tender is invited by the undersigned from reliable, experienced and resourceful Contractor/ agencies of proven ability having executed and successfully completed not less than 50% value of similar nature of work in a single contract within last seven years under Govt./Semi Govt. or undertaking Organization as follows:

Sl. No	Name of Work	Estimated Cost (Rs.)	Earnest Money (Rs.)	Cost of Tender Documents (Rs.)	Time of Completion	Last date & Time of application	Documents to be submitted
01	Supplying and Installation with all accessories complete in all respect of 1 No. vacuum type Chlorinator of Capacity 10 Kg/Hr for Serampore Water Treatment Plant.  Tender No: SE (GAP)/T- 28(R-1) of 2016-17 Project Code: 08/KMW&SA/KMA - 8	As quoted	2% of Quoted Amount	750.00	01 (one) month	22.03.2017 up to 14.00Hrs	Applications to be submitted along with self attested copy of credentials VAT & I.T. Saral, etc.

The intending tenderers are requested to receive relevant details along with detailed tender notice from the office of the undersigned.

1. Eligibility criteria:

- a) VAT, IT and PAN issued by the competent authority.
- b) Tenderers should have physically executed and successfully completed not less than 50% value of similar nature of work in a single contract within last seven years under Govt. /Semi Govt. or undertaking Organisation.
- c) A declaration will have to be submitted in the form of an affidavit in non judicial stamp paper duly notarized. The relevant legible photo copies of documents in support of clearing to have the desired qualified stated duly self attested by the tenderer.

2. Earnest Money: As stated above in the form of bank draft /pay order on any Nationalised Bank in favour of Kolkata Metropolitan Water and Sanitation Authority.

3. Time of completion : 01(one) month.
4. Last date and place of Receipt of Application with relevant documents for issue of Tender documents: : 22.03.2017, 14-00 hrs at above office.
5. Last date & Place of sell of Tender Document : Upto 22.03.2017, 16-00 hrs at above Office.
6. Last date & Place of submission of Tender documents : 27.03.2017, 14-00 hrs at above office, SE (GAP); EE –VI/SWTP, KMW&SA.
7. Date of Opening of tender documents : 27.03.2017, 15-00 hrs at above office
8. Cost of tender documents (Non refundable) : Rs. 750.00 to be paid in the Form of A/c Payee Demand Draft /Pay Order Drawn in favour of Kolkata Metropolitan Water and Sanitation Authority, Kolkata on any Nationalized Bank.
9. Joint venture and consortium will be accepted.
10. Visit [www.kmda.com](http://www.kmda.com) or Website of Govt. of West Bengal or contact this office for details.

Tenderers shall also have to fulfill the following criteria:

1. There shall not be adverse report, on any count whatsoever, against the agency where they have worked for the last 10(Ten) years.
2. Joint venture / collaboration for tendering are permitted for the work.
3. Any suppression / distortion of information and/or false information furnished by the applicant's firm at pre-tendering stage or later, will make him liable for cancellation and rejection of the application / offer / contract without any prejudice whatsoever.

NECESSARY GUIDELINE:

Preparation, Purchase and submission of Tender:

The Tenderer is required to carefully study all the tender documents and prepare his tender to comply with all the conditions his Tender shall be taken as evidence and conformation that the Tenderer has acknowledge all the provisions of the Tender documents and has fully acquainted himself with the site condition and all factors which may influence the preparation of his tender. Negligence of the Tenderer to observe instructions in preparing his Tender shall be at his own risk and shall not be a ground for security relief from and error found or discrepancies contained in his Tender or a cause for withdrawal of his Tender after it has been opened. Discrepancies, if found may be interrupted to the advantage of the Employer.

Tender for the work shall be submitted as follow:

Tender shall comprise of the following documents:

- a) The forwarding letter, b) The Earnest Money Deposit in a properly sealed cover,
- c) Constitutional of Firm, (d) Detailed specifications, (e) Business terms and conditions, (f) A duly signed copy of the tender documents issued by the Authority, (g) Drawing as asked elsewhere in the tender documents, (h) a tentative work programme in net work, (i) All technical certificates, list of work, list of technical personal completion certificate, IT/Service Tax, details of works in hand etc. all as desired by the undersigned excluding financial bid.

The above mentioned sealed covers shall again be marked, name of work, addressed to the Superintending Engineer, Tender will be received by the Superintending Engineer in his office and Office of **SE (GAP) or EE – VI/SWTP upto 14-00 hrs. on 27.03.2017**. Tender received late on account of any reason whatsoever will be returned unopened, Telegraphic tenders will not be accepted. As stated earlier, only the sealed cover containing will be opened on the **27.03.2017 at 15-00 hrs.**

The Tender shall be prepared in neat and legible manner. The submitted Tender should contain a brief content where list all submitted documents must be mentioned along with the page numbers or ordered sequence. Overwriting – shall not be allowed. Correspondence should be scored through under the signature of the Tenderer who is required to sign at all places indicated in the tender documents, and where required the signature is to be duly witnessed. The person signing on behalf of the Tenderer must have legal authority to do so and if subsequently asked for the Tenderer shall have to satisfy the tender inviting authority about the same.

In addition to above, the Tenderer has to sign (or put his initials on Tenderers stamp or seal) on every page of the tender documents including the tender drawing there of an including agenda and circular letter (if any) that may have been issued in terms of the tender.

No alteration shall be allowed in the Tender Documents sold to the Tenderer.

Any comment or statement or qualifications the Tenderer might desire to make shall be prepared in a separate document. The statements or comments shall be brief and properly referenced as to times Clauses and pages of the corresponding documents. It must be however clearly understood that the authority inviting tenders except the Tender to be based on the provision of the Tender Documents as issued to Tenderers. Any Major deviation there from is strongly discouraged and a Tender with such a deviation and particularly when it involves financial implications of such a nature as to make comparative evaluation of tenderers difficult, is likely to be a cause for rejection of the tender without further reference to the Tenderer.

### **SCHEDULE OF PRICE**

The Tenderer shall fill in of the Tender Documents, the rate against individual terms both in figures and words and in case of any discrepance the rate in words shall govern. The rate against different items should be reasonable and commensurate with one another. Any rate which in the opinion of the authority is not acceptable due to absurdly high or low rate in comparison to the quoted rates of other items, may lead to rejection of the Tender. The authority may also at its discretion, re-appropriate rates of difference terms, and the total quoted amount remaining constant.

### **FOREIGN EXCHANGE**

Should be Tenderer in carrying out the works, required any portion of the Expenditure to be making in foreign currency he will have to arrange for the same. The equivalent of his foreign exchange component, if any shall have to be quoted in Rupees.

### **VALIDITY OF TENDER**

A Tenderer submitted shall remain valid for a period of One Hundred and Twenty (120) calendar days from the date of set for opening of tenders. Any extension of this validity period will be subject to concurrence of the Tenderer.

### **OPENING AND PRELIMINARY EXAMINATION OF TENDERS**

Superintending Engineer (GAP), Kolkata Metropolitan Water and Sanitation Authority or his authorized representative in the presence of such Tenderers or their authorized representative will open tender. Tenderers, in their own interest are advised to be present or be adequately represented at time of opening of tenders.

Contents of the individual tenders shall first be examined in a general way as to their conformity and agreement with the tendering requirements. Any tender not conforming to any of the requirements may be disqualified forthwith at the discretion of the authority Tenderers not so disqualified shall be subject to detailed scrutiny.

### **DETAILS SCRUTINY OF TENDERS**

1. Tenders which have been considered valid on the result of general examination at

time of opening , shall be subject to subsequent detailed scrutiny not withstanding the general examination carried out earlier. The tender receiving authority reserves the right of rejection of any tender which may be found to be defective during this detailed scrutiny.

2. During detailed scrutiny of tender if any discrepancy or error found in the Schedule of Prices shall be corrected to the extent of prices quoted in figure and words and double entry only. The total shall be worked out by adding, the amount for individual items as thus checked and corrected.
3. The successful Tenderer will be notified in writing of the acceptance of his Tender. The Tenderer then becomes the Contractor and shall take steps to execute the formal contract Agreement and fulfill all his obligations as required by the Contracts.

Negligence of the Tenderer to observe instructions in preparing his Tender shall not be relived for any error found or discrepancies contained in his Tender or a cause for withdrawal of his Tender after it has been opened.

The Authority reserves the right to reject any or all the tenders without assigning any reasons.

SAT

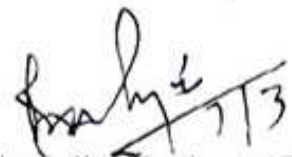
SUPERINTENDING ENGINEER (GAP)  
KMW&SA

No.SE(GAP)/3T-1/10/77 /1(7)

Date. 07.03.2017

Copy forwarded to :

1. The Chief Executive Officer, KMDA.
2. The Officer on Special Duty, KMW & SA.
- ✓ 3. The Deputy Director-in-Charge (PR), KMDA, Unnayan Bhaban, Salt Lake, Kolkata - with request for circulation in Website please.
4. The Personnel Officer, KMW&SA for Publication in website please.
5. The Chief Engineer, (Dev-III), KMW & SA - NIT issued as per instruction.
6. The Dy. Finance Officer (Works/GAP), KMW & SA.
7. The Executive Engineer, Div- VI/SWTP, KMW&SA.



Superintending Engineer (GAP),  
KMW&SA